

Unitarian Universalist Church of Bloomington, Indiana  
*Seeking the Spirit, Building Community, Changing the World*



Board Minutes  
June 19, 2024

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**Board members attending in person:** Bill Lonnerberg, Jane McLeod, Linda Pickle, Abby Gitlitz, Mary Craig

**Board members attending via Zoom:** None

**Board members absent:** Drew Schrader, Regina DiLamore

**Ministers attending:** Reverend Connie Grant

**Guests attending in person:** None

**Guests attending via Zoom:** None

**Submitted by:** Regina DiLamore, Secretary

**Attached Documents:**

- A. Lead Minister's Report

**I. Call to Order and Chalice Lighting**

President Abby Gitlitz called the meeting to order at 7:05 pm. The chalice was lit, and a quorum was in attendance.

**II. Check-in**

**III. Approval of the Board Minutes**

Linda Pickle, Member-at-Large, moved to approve the April 2024 Board Meeting minutes. The motion was approved unanimously.

Jane McLeod, Vice President, moved to approve the December 2023 Congregational Meeting minutes. The motion was approved unanimously.

The June 2024 Congregational Minutes have not been submitted for approval.

**IV. Reports**

**A. Interim Lead Minister Report**

The Interim Lead Minister's Report was approved and is provided in Attachment A.

**V. New Business**

**A. Personnel Policy**

Mary Craig, Member-At-Large moved to Approve the personnel policy, seconded by Jane McLeod, Vice President seconded by Jane; approved unanimously with minor revisions discussed at this meeting; planned appendix on investigation procedures for harassment complaints still to come before the Board.

**B. Board Policies and Board Monitoring Schedule**

Abby Gitlitz, President, moved to approve the Board Policies and Board Monitoring Schedule. Both were approved unanimously with revisions as made in this meeting.

### **C. UUCB Safer Congregational Policies and Procedures and Safety Policy for Supervision of Children and Youth**

Abby Gitlitz, President, moved to approve and seconded by Bill Lonnerberg, Treasurer. approved with revisions as suggested at this meeting; passed with four voting in approval and one abstention.

### **D. Interim Assessment Document**

Suggestions for some additions regarding accomplishments will sent to the Board in order that the final version can be submitted to UUA.

### **E. Approval of Ann Watzel as a representative to the UUA General Assembly**

Abby Gitlitz, President moved to approve, and the motion passed unanimously.

### **F. Identification of Leadership**

General discussion of how the board might more fruitfully identify and appoint members to committees on a more regular schedule and in consultation with Leadership Cultivation Committee, the Connections Coordinator, and the Lead Minister.

### **G. Finance Committee Members**

Bill Lonnerberg will contact two individuals as possible new members.

### **H. Pulpit Coverage in July and August**

Coverage is covered in Lead Minister's report. Abby Gitlitz reminded the Board that Sunday Service Board Representative needs to inform visiting minister of their presence and role in case of emergency, and that the Board Representative is responsible for emergency procedures if the Lead Minister is not in the pulpit.

### **I. General Safety Training**

Following discussion of church safety policies and practices: decision to hold a general Safety training session in July for members of the Safety Team, the Board, and Staff.

## **VI. Old Business**

### **A. Pledge Drive Committee**

One person has agreed to join the Pledge Drive Committee. Abby Gitlitz will contact three other individuals to fill the remaining empty 3-year term.

Discussion to clarify Pledge Drive Committee membership (six members, serving staggered terms of three years; possible Board liaison as desirable); Board president will meet with Committee in July to clarify their charge for the upcoming year.

Pledge Drive Committee charge to include a report to the Board in July and in January.

## **VII. Housekeeping**

Housekeeping was not discussed.

## **VIII. Parking Lot**

Parking lot items that surfaced in the various discussions:

- UUCB Bylaws need to remove Leadership Cultivation as a committee of the Board since it is an elected body.
- In Bylaws: addition of phrase or sentence in Article 3.3 on removing someone for cause.
- Recommended addition to Board Policies: maintenance of a committee membership spreadsheet to keep track of who was elected and when, as well as anyone who stepped away from committee membership before the end of term and their replacement.

## **IX. Executive Session**

The Board did not enter an executive session.

## **X. Adjournment**

The meeting was adjourned at approximately 9:08 p.m.

## Attachment A

Date: June 19, 2024  
 To: Board of Directors  
 From: Rev. Connie Grant, Interim Lead Minister  
 Subject: Monthly Report – June , 2024

- I have been and will be in conversation with Rev. Susan about transitional things.
- The July worship schedule is nearly complete, and will be included in July Perspectives.
- Rev. Susan plans to be present all four Sundays in August, and will begin preaching the first Sunday in September. At her request, I'm scheduling speakers for August with assistance from the Worship Associates, and this schedule is nearly complete.
- A Social Justice Coordinating Team, consisting of Jackie Hall, Jenny Vessels, Molly O'Donnell, Christine Bannister, Barb Berggoetz, and the Lead Minister, has begun organizing. Team member qualifications include organizational skills, a passion for and broad view of social justice, and experience and connection with UUCB SJ task forces. Their first project will be to solicit applications and renewals for the 2024-25 church year.

Job description:

The Social Justice Coordinating Team:

- Promotes social justice involvement on the part of members and friends of the congregation.
  - Establishes and operates communication systems that disseminate information on programs and issues to members and friends of the congregation.
  - Facilitates the overall functioning of social justice in the congregation.
  - Provides oversight and communications for proposed project which span more than one SJ Task Force or independent of any task force. These may vary in scope and duration. E.g.: Tree of Giving, Poverty Abolition, UU the Vote, UUSC.
- At Rev. Susan's request, I'm recruiting a Settled Ministry Planning Team, with 5-7 members, to begin meeting with her in August. There will be some members of the search committee as well as a couple of others.

Purposes and key tasks will be

- Planning and coordinating of Installation service
  - Acting as a resource to minister in building relationships and trust in/with congregation
  - Planning events that help minister get to know and meet members of congregation
  - Providing recommendations or coordinating practical support for minister (e.g. recruiting volunteers to help with moving into minister's office, recommending dentist or veterinarian, etc.)
- I'll be moving out of the minister's office on July 3. Rev. Susan plans to move in later in July.