

Unitarian Universalist Church of Bloomington

Approved Minutes of the November 19, 2008 Board of Directors Meeting

Governance -- Membership Journey -- Communication

Contents

- [Motion: Approve the October, 2008 Board of Directors Meeting minutes](#)
- [Reports](#)
 - [Rev. Mary Ann Macklin](#)
 - [Rev. Bill Breeden](#)
 - [Amy Taylor, Board liaison to the Program Team](#)
 - [John Lawson, Treasurer](#)
- [Organizational chart discussion](#)
- [Motion: approve the Congregational Meeting Agenda as amended](#)
- [Motion: Mission Statement task force](#)
- [Motion: to adjourn](#)

Attending: David Cox, Chris Haynes, John Lawson, Andrea Murray, G. K. Rowe, Amy Taylor, Shari Woodbury

Ex-officio: Rev. Bill Breeden, Rev. Mary Ann Macklin,

Call to order by G. K. Rowe, President, at 7:03 PM

Chalice Lighting and Reading by Shari Woodbury

Motion: Approve the October, 2008 Board of Directors Meeting minutes

Moved by Chris Haynes, second by Shari Woodbury

Vote: approved unanimously

Reports

Rev. Mary Ann Macklin

Rev. Macklin reported that we have been chosen as one of four "Breakthrough Congregation" to be recognized at the next Unitarian Universalist Association General Assembly. A 15 minute video will be prepared for a plenary session at the Assembly.

The Planned Giving Committee will consist of Rev. Macklin, Rev. Bill Breeden, Lloyd Orr, and Deborah Hutton.

The Management Team, in consultation with staff, the Program Team and the Board, has decided to move the beginning time of the first Sunday service from 9:00 AM to 9:15 AM beginning in January. Several reasons were given for this change.

- Religious Education class growth now necessitates their use of the Library during the time between services, which had previously been reserved for forums. Adequate time for forums had been the original rationale for over one hour between services, but this no longer applies.
- The change shortens coffee hour, which will provide more overlap of fellowship between first and second service attendees.
- More people will attend the early service when it is not quite as early.

The Board affirmed the Management Team's role in making this decision. The sense of the board was that this is a good decision.

Rev. Bill Breeden

Rev. Breeden reported that about 30 ushers have been recruited and are being trained. Among other duties they will serve as door greeters, with a focus on the well being of the congregation and training to respond to exceptional situations of all kinds, as well as being trained to be a welcoming presence. One will serve at each sanctuary entrance and one will roam the building during services. Additional usher training is scheduled in the near future.

Amy Taylor, Board liaison to the Program Team

Among many developments, Amy reported an initiative to begin serving coffee before the first service. She also presented a draft Program Team Job Description, which with minor modifications suggested by Board members has Board approval and follows:

The Program Team will operate within policy guidelines and procedures set by the Board to create church programming and to facilitate communication and collaboration among committees and task forces of the church.

The Program Team consist of:

1. Six members representing the committee groupings:
 - Ministry/Pastoral Care
 - Lifespan Religious Education

- Membership Journey
 - Social Justice
 - Fellowship/Affiliated Groups
 - Congregational Services
2. A Board Representative
 3. The entire Management Team - which facilitates the Program Team

The six members of the Program Team representing committee groupings are selected by the Nominating Committee in collaboration with the Co-Ministers. The Program Team meets a minimum of six times a year. Program Staff are encouraged to attend Program Team meetings.

John Lawson, Treasurer

See attached report.

Organizational chart discussion

There was extended discussion of an organizational chart draft, constructed by G.K. Rowe along lines discussed at the last Board meeting. There was broad consensus that the draft chart generally reflects the Board's of church organization, but that the chart, like church organization as a whole, is a work in progress as the church transitions to Policy Governance.

This chart draft was shared with the Program Team at their recent meeting, and it was apparent that the chart did not reflect the expectations of some Program Team members. It was agreed the Board should meet soon with Program Team members, without Management Team members present, so that organizational understandings of Board and Program Team members could be shared. The Management Team will cancel the scheduled December Program Team meeting to allow the Board to meet with the Management Team at that time.

Motion: approve the Congregational Meeting Agenda as amended

See the attached amended agenda for the next Congregational Meeting from 4:00-5:30 on December 14th.

Moved by Andrea Murray, second by David Cox.

Vote: approved unanimously.

Motion: Mission Statement task force

Approve formation of a Board task force, chaired by Cindy Port, to draft a church Mission Statement.

Moved by Andrea Murray, second by Shari Woodbury

Vote: approved unanimously

Motion: to adjourn

Moved by Andrea Murray, second by David Cox

Vote: approved unanimously

The meeting adjourned at 8:39 PM