

Unitarian Universalist Church of Bloomington, Indiana

Seeking the Spirit, Building Community, Changing the World



Approved Board Minutes

February 20th, 2013

CALL TO ORDER	2
CONSENT CALENDAR	2
APPROVAL OF PREVIOUS BOARD MINUTES	2
STAFF REPORT	2
EXECUTIVE MINISTER'S REPORT	3
OLD BUSINESS	4
PRESIDENT'S LETTER TO THE CONGREGATION	4
BOARD TIMELINE POSTER	4
STEWARDSHIP UPDATE	4
SPECIAL PURPOSES FUND QUARTERLY REPORT	4
NEW BUSINESS	5
MONITORING	5
UPDATED MONITORING SCHEDULE	5
AGREEMENT WITH BARBARA CHILD	5
OTHER BUSINESS	5
RESCHEDULE MARCH 20TH BOARD MEETING	5
EXECUTIVE SESSION	6
ADJOURNMENT	6

Attending: Deb Hutton, Carol McCord, Kathleen Sideli, Drew Schrader, John Summerlot, Von Welch

Not attending: John Lawson (busy with visitors)

Ex-officio: Reverend Mary Ann Macklin

By invitation of the Board: Sue Swaney, Music Director

Submitted by Von Welch, Secretary

Call to Order

Call to order by Kathleen Sideli, President, at 7:07pm.

Chalice lighting and reading by John Summerlot.

Attendance and check-in.

Changes to the agenda: The Staff report was moved earlier so Sue could attend another commitment. The topics of the Roof Update and Rescheduling of the March Board Meeting were added the agenda.

Consent Calendar

Staff Report

Kathleen Sideli pointed out that the board has been inviting staff to board meetings periodically so that the board has a fuller understanding of the scope of the various activities of the church. This is critical as the board considers budgetary issues as well as plans for the future. The board does not get involved with staff activities but is developing a fuller appreciation of the complexities involved.

Sue Swaney, Music Director, reporting.

Planning for the year starts in May. First volunteers help file all the music from previous year and they discuss what worked well in previous year. Then Sue spends May and June (choir doesn't sing in June) listening to recordings, looking through catalogs and consulting with friends to find music for the upcoming year. She then uses the remainder of her budget to make purchases.

She is off work in July. When she returns in August, she meets with Jill Courtney, Children's Choir Director, and plans their year. She plans the big pieces for the year and plans a performance-related theme for the year (e.g., diction). Then she plans the week-to-week schedule one-to-two months in advance, coordinating with Ministers on their sermon topics. She spends lots of time planning choir rehearsals, specifically how to teach the selected music. She tries to vary music from week-to-week (e.g., not scheduling difficult pieces two weeks in a row).

There are about 80 people on the choir's email list. The choir has aspects of a small congregation within the UUCB.

Usually about 50 show up on Thursday night for rehearsals. She asks members to declare if they will attend early or late service on Thursday night so she can identify and rectify any voids. The full choir will attend services 3-4x/year for large event (e.g., Bohemian Rhapsody, Star Dusters).

Rev. Macklin noted that if first service runs long, Sue and Nick (pianist) don't get a break between services, as they need to practice. Keeping the first service on time is stressful.

Requests for music are difficult to honor due to copyright issues. We don't have to file with ASCAP and BMI as a church (we would if we were making a recording).

She noted there are some folks who just "belong to the choir" and not the Church.

Keeping the DB up-to-date with choir members is problematic, though she gets help from Judy (Membership Coordinator).

Kathleen Sideli acknowledged we recognize the UUCB's Music Director salary was not comparable to similar positions in other UU congregations. She also recognized the choir as a clear success and an important part of our ministry.

Approval of Previous Board Minutes

Motion: Approve the January 16th, 2013 Board of Directors Meeting minutes by Von Welch. Seconded by Deb Hutton. Vote: approved unanimously.

Executive Minister's Report

Reverend Macklin reporting.

Reverend Macklin attended a week-long "Institution for Excellence in Ministry" by UUMA, which is held every 2-3 years. She was immersed in "Theme-based Ministry," a direction we were already hoping to go and have taken small steps in that direction. It involves a different theme every month, chosen carefully to coordinate and influence our broader mission, something that impacts whole congregation system. She believes it makes a lot of sense for UU congregations and will investigate how we slowly, incrementally bring this in.

On Feb 14, Rev. Macklin went to an all-day supervision workshop for congregations, led by Susan Beaumont and was very pleased with it.

She noted we don't have a quarterly special purpose fund (SPF) report yet. She proposed having Karen Jewell, SPF chair, present at next Board meeting.

She noted we are beginning the annual Stewardship Campaign, with communications in prologue and letters.

She noted UUCB exposure in the recent article in the Sunday paper around interfaith effort around solar panels.

On Sunday, March 3rd there will be a solar panel celebration at Beth Shalom, and she is hoping some board members will attend. The celebration is from 6-7pm with a workshop following from 7-8 pm for those thinking about solar panels for their homes.

Old Business

President's Letter to the Congregation

Kathleen Sideli reported that the letter to the congregation has not changed from the last version seen by the Board and that it was mailed the previous day (Feb 19th). Today's Prologue had an article from the Stewardship Committee in harmony with the letter. Both of these communications repeat important themes and issues about the upcoming transitions that have been stated at the fall congregational meeting and in the Prologue. However, the board has recognized that making sure everyone has access to this information is a challenge.

Ministerial Transition Timeline Poster

The question was raised when we should update the Ministerial Transition Timeline poster. John Summerlot indicated his plan was do to so every 6 months. He also noted the poster has space for photographs to be added of significant events.

The question was also raised where to display the poster. It was in the hall outside of the Meeting Room, but was moved to Rev. Macklin's office to make room for art. The idea was discussed to put it on an easel in Fellowship Hall.

Stewardship Update

Kathleen Sideli reported that the Stewardship Committee is larger this year, with subcommittees (e.g. Education, Testimonials, etc.). The Committee has embraced the outcome of the Fair Compensation analysis and the Board's suggested ministerial transition plan. The committee is working hard on crafting communication and being positive while still conveying financial needs.

The campaign will have a shorter, more focused timeframe this year. April 7th will be a key date; we will have a single worship starting at 10:30 (instead of early and late services). The Committee is working on logistics (e.g., parking). Members will be attending in both Fellowship Hall and the Sanctuary with audio and video tying the two locations together with the ministers and the choir being present in both locations at different intervals. The event will end by 12:30. It was noted the new roof will be installed by and perhaps the solar panels as well. It was noted that there is a strong need to communicate this event. Rev. Macklin noted the Board will be called on to fill roles that day. We will be asking for pledge commitments that day and sending out pledge information in advance so people have a chance to consider their pledge amounts.

Special Purposes Fund Quarterly Report

Per request of Rev. Macklin, this report was delayed until the March meeting.

Roof Update

Prior to the meeting, John Lawson conveyed to the Board that approximately \$30k of the needed \$60k for the new roof has been obtained. He would like to obtain the

remainder from the Special Purpose Fund, as planned, but needs Board approval to do so.

Motion to approve spending funds as needed from the Special Purpose Fund on the roof by Von Welch, seconded by Carol McCord. Approved by unanimous vote.

New Business

Monitoring

No specific monitoring this month.

Updated Monitoring Schedule

A new set of Board Policies has been published with corrections to the Monitoring schedule. See: <http://www.uubloomington.org/uucb/govt/boardpolicies2013.pdf>

Agreement with Barbara Child

Deborah Hutton presented a proposed agreement letter between the UUCB and Reverend Child to provide services during Rev. Macklin and Rev. Breeden's sabbaticals. The letter was negotiated by the Sabbatical committee with Reverend Child, and approved previously by Beth Lodge-Rigal, chair of that committee.

It was noted that Reverend Child is being contracted for a specific subset of ministerial services and this agreement does not cover her providing the full range of ministerial services our ministers normally provide. The payment amounts are in line with UUMA sabbatical guidelines.

Motion to approve agreement by Deborah Hutton, seconded by Von Welch. Approved by unanimous vote. Kathleen Sideli to sign the agreement as President.

A copy of the agreement will be in file in the UUCB office.

Rev. Macklin noted that Sabbatical and Ministerial search funds share a single budget and this agreement will consume most of it, meaning we'll need to allocate funds to the budget in the next couple of years for the ministerial search. A discussion clarified these funds are a budget line item with rollover.

Other Business

Reschedule March 20th Board Meeting

Von Welch requested re-scheduling the March Board meeting from March 20th to March 27th due to a conflict. This was agreed to.

UUA Board of Trustees Report to Congregations

Kathleen Sideli reported receiving a letter entitled "THE UUA BOARD OF TRUSTEES REPORT TO CONGREGATIONS." The letter was determined to also be available online:

http://www.uua.org/documents/boardtrustees/1201_post_mtg_rptv2.pdf

General Assembly Attendance

The Board discussed how we should be encouraging the congregation to attend General Assembly (GA) in Louisville, Kentucky June 19-23: <http://www.uua.org/ga/>

It was noted registration starts March 1, so we should hold off communications regarding GA until then. The Denominational Affairs committee will solicit delegates. The Board noted we previously moved the June Board meeting to June 12th to avoid GA.

Rev. Macklin also noted the Heartland District Assembly is April 12-13 in Muncie, IN and serves as good networking opportunity:

<http://www.midamericauua.org/heartland-da>

Other business

There was discussion regarding the Board being unclear about the split of responsibilities between the CFO and Treasurer when John Lawson no longer serves as both, and in particular the relationship of both roles to the Finance committee after the split. Since John Lawson was not present, discussion was deferred until a future meeting.

Executive Session

The board met in executive session at 8:58pm. Rev. Macklin was invited to stay and did so for the first portion of the session.

Adjournment

Motion to Adjourn by John Summerlot, and seconded by Carol McCord. Vote: approved unanimously. The meeting adjourned at 9:16pm.